



**Job Title: Practice Nurse Manager (CNM 1)**  
**Service: Inclusion Health Clinic (IHH)**

**Characteristic and Values:**

Pragmatism, Lack of Prejudice, Optimism, Boldness, Enthusiasm, Committed, Kindness, Positivity, Self-awareness, Sense of Social Justice, Sense of humour, Compassion, Integrity, Empathy, Tenacity, Imagination, Respect, Openness, Patience and Idealism

- Do you want a job where you can make a difference?
- Do you aspire to the characteristics and values above?
- If so, come work for Safetynet Primary Care!

**Safetynet Primary Care is an equal opportunity employer**

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| <b>Job Title</b>                          | <b>Practice Nurse Manager – CNM1</b>  |
| <b>Whole Time Equivalent</b>              | <b>Full time</b>  |
| <b>Taking up Appointment</b>              | Jul / Aug 2024  |
| <b>Duration of Post</b>                   | This post is being advertised initially as a term contract of 12-month duration with a 3-month probationary period. May be extended subject to funding.   |
| <b>Location of Post</b>                   | Amiens St, Dublin 1   |
| <b>Details of Service</b>                 | The Inclusion Health Clinic in Dublin’s North inner city is for those who are not being served by other services including undocumented migrants, protection applicants without access to primary care services, as well homeless people. The Primary Care Service operates as a GP service with daily clinics and strong links and engagement with other services in the area caring for vulnerable cohorts. The team comprises GPs, Nurse and Medical Administrator.  |
| <b>Service mission, vision and values</b> | <p>Safetynet Primary Care is a medical charity that delivers quality care to those marginalized in society without access to healthcare, including homeless people, drug users and migrants. We also facilitate a network of health services working with homeless people care to ensure a coordinated approach and promote best practice.</p> <p><b>OUR VISION</b><br/>         Everyone has equal access to healthcare and should have a fair opportunity to attain their full health potential and no one should be disadvantaged from achieving this potential.</p> |

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|   | <p><b>OUR MISSION</b></p> <p>To deliver high quality healthcare services for homeless people and others socially excluded who otherwise would not receive care and to promote their wellbeing while advocating for an inclusive health system.</p> <p><b>OUR APPROACH</b></p> <p>We believe that everyone has a right to health care regardless of means, circumstance, race or creed. We try to think outside the box to implement services that adapt to the patient rather than expecting the patient to fit with the system. We do not judge people or blame them for their health condition. We see homelessness as an unhealthy state and do what we can to assist moving out of it. We respect the choices of our patients and work tirelessly to assist them in achieving health and happiness.</p>  |
| <b>Reporting Arrangements</b>                                   | Services Manager   |
| <b>Clinical Indemnity</b>                                       | Must be registered on NMBI and will be indemnified through Safetynet Medical Malpractice Insurance   |
| <b>Key Working Relationships to include but not limited to:</b> | <p>Inclusion Health Clinics team colleagues</p> <p>Safetynet Senior Management</p> <p>External organisational colleagues</p> <p>Patients/service users/families and/or carers</p> <p>Nursing and Midwifery Board of Ireland</p> <p>Other relevant statutory and non-statutory organisations</p>  |
| <b>Clinical supervision</b>                                     | <p>The Safetynet Primary Care IHH Practice Nurse Manager - CNM1 will engage in on-going clinical supervision with the Medical Director and GP lead</p> <p>The Safetynet Primary Care Practice Nurse Manager must maintain a professional practice portfolio, incorporating evidence of learning from continuing professional development, clinical supervision, reflective practice and review of his/her own scope of practice in accordance with regulatory requirements and service need.</p>   |
| <b>Professional attributes and attitude</b>                     | <p><b>The Safetynet Primary Care Practice Nurse Manager will</b></p> <ul style="list-style-type: none"> <li>• Support the principle that person-centred care comes first at all times and will approach the effective, efficient and resourceful planning, organisation and delivery of Safetynet Primary Care Inclusion Health Clinic with the flexibility and enthusiasm necessary to make this principle a reality for every patient.</li> <li>• Practice as an independent nurse as well as an effective team member.</li> <li>• Contribute to a culture of open communication to maintain a climate of trust and honesty.</li> <li>• Work within scope of practice and take measures to develop and maintain the competence necessary for professional practice.</li> <li>• Maintain a high standard of professional behaviour and be accountable for practice</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>• Deliver the nursing care of an assigned group of patients within a best practice / evidence-based framework.</li> <li>• Promote the health, welfare and social wellbeing of patients within our services.</li> <li>• Respect and maintain the privacy, dignity and confidentiality of the patient</li> <li>• Ensure that care is carried out in an empathetic and ethical manner and that the dignity and needs of the patient are respected</li> <li>• Provide appropriate and timely education and information to the patient and be an advocate for the patient</li> <li>• Work collaboratively with multi-disciplinary team members</li> </ul>   |
| <p><b>Principle Duties and Responsibilities</b></p> | <p><b>Clinical &amp; Professional</b></p> <ul style="list-style-type: none"> <li>• To act as CNM1 in the Safetynet Primary Care Inclusion Health Clinic adopting a professional leadership role within the clinical governance structures influencing both clinical and non-clinical processes that impact upon the experience and/or outcomes for patients within the Safetynet Primary Care Inclusion Health Clinic.</li> <li>• Provide nursing care to patients attending the clinics including - <ul style="list-style-type: none"> <li>→ <b>Immunisation</b> (Infant, childhood, catch up and pregnancy, lu Pneumococcal vaccinations, Hepatitis B, Tetanus boosters and Rubella boosters, boostrix)</li> <li>→ <b>Chronic Disease Management</b> (Cholesterol testing &amp; dietary advice, Blood pressure monitoring, Nursing management of chronic respiratory disease, Nursing management of diabetes)</li> <li>→ <b>Women's &amp; Sexual Health</b> (Cervical Screening, Contraception, Opportunistic STI screening, Sexual Health advice)</li> <li>→ <b>Skin / Wound care</b> (Treatment of venous leg ulcers and other skin injuries, Assessment and treatment of skin lacerations, Nursing management of skin conditions – eczema, psoriasis)</li> <li>→ <b>General Nursing Duties</b> (Health promotion and education, Telephone triage and advice, Phlebotomy, Ear Irrigation, Administering prescribed long term medications/injections (e.g. cytamen, Depoprovera, Depixel, Myocrisin)), ECG recording, 24 hour abpm monitoring, Emergency treatment as required, Under 6's periodic assessments, Results Management</li> </ul> </li> </ul> <p><b>Management and leadership</b></p> <ul style="list-style-type: none"> <li>• Management and planning of the Inclusion Health Clinic in collaboration with the GP lead</li> <li>• Managing and ordering clinical stock / medicine &amp; vaccines</li> <li>• Meet with GP lead, Medical Administrator and Safetynet Service Manager monthly to plan the service and ensure strong clinical governance.</li> <li>• Encourage staff to provide quality of service; ensures regular quality audits are carried out and findings are actioned and followed through.</li> <li>• To promote a culture that values diversity and respect in the workplace.</li> <li>• To undertake other relevant duties as may be determined from time to time by the Services Manager or CEO</li> </ul> |

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|  | <p><b>Administrative</b></p> <ul style="list-style-type: none"> <li>• Liaise with other health professionals in the community and hospitals</li> <li>• Audit of patient care and practice services</li> <li>• Maintenance of emergency equipment, cold chain and medical supplies</li> <li>• Assist with clinical policy and procedure development</li> <li>• All staff have a responsibility to work with the organisations risk management strategy and its requirements</li> <li>• All staff, but particularly those with direct patient contact, have a responsibility for the prevention of infection</li> <li>• Nursing duties may occasionally include off site work at other Safetynet services</li> <li>• Provide Bi-annual reports in collaboration with Services Manager</li> </ul> <p><b>Other Responsibilities</b></p> <ul style="list-style-type: none"> <li>• To represent the Safetynet Inclusion Health Clinic at relevant fora conferences and meetings</li> <li>• Undertake the role in a professional manner maintaining a high quality standard of work, and in accordance with the aims, values and ethos of the Safetynet Primary Care</li> <li>• Adhere to Safetynet Primary Care policies and procedures</li> <li>• Be self-servicing in terms of word processing, filing, record keeping, database input, administration, collating information and generating reports from Safetynet Primary Care data etc.</li> </ul> |
| <p><b>Legislation , regulations, policies and guidelines</b></p>                 | <p><b>The Safetynet Primary Care CNM1 will practise nursing according to:</b></p> <ul style="list-style-type: none"> <li>• The Code of Professional Conduct and Ethics for Registered Nurses and Registered Midwives (NMBI 2014);</li> <li>• Scope of Nursing and Midwifery Practice Framework (NMBI 2015);</li> <li>• Values for Nurses and Midwives in Ireland – Care, Compassion and Commitment (Department of Health 2016);</li> <li>• The Mental Health Act (Mental Health Commission 2001)</li> </ul>   |
| <p><b>Health and Safety, Quality Assurance, Risk and Clinical Governance</b></p> | <p><b>Health &amp; Safety, Quality Assurance, Risk and Clinical Governance</b></p> <p>The management of Risk, Infection Control, Hygiene Services and Health &amp; Safety is the responsibility of everyone and will be achieved within a progressive, honest and open environment. These organisational standards and procedures are developed and managed to comply with statutory obligations.</p> <p>The Safetynet Primary Care Practice Nurse Manager</p> <ul style="list-style-type: none"> <li>• Will review any incidents that occur within their service and complete the Safetynet Primary Care Incident report form for review by Services Manager.</li> <li>• Will demonstrate knowledge of clinical governance structures and processes supporting service provision.</li> </ul>   |

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|   | <ul style="list-style-type: none"> <li>• The Safetynet Primary Care IHH CNM1 must foster and support a quality improvement culture throughout their area of responsibility.</li> <li>• Will ensure adequate IPC protocols are in operation in the Inclusion Health Clinic.</li> </ul>   |
| <p><b>Eligibility Criteria<br/>Qualifications and/or<br/>experience</b></p> | <p><b>Required:</b></p> <ul style="list-style-type: none"> <li>• Registered General Nurse with The Nursing Midwifery Board of Ireland (NMBI)</li> <li>• 5 years post-registration experience in Community / Marginalised Population within the last 7 years.</li> <li>• Higher education qualification/ training or experience in relevant area (Practice Nursing/ Childhood Immunisations/ Management)</li> <li>• Confirm annual registration with NMBI</li> </ul> <p><b>Health:</b></p> <p>Candidates for and any person holding the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.</p> <p><b>Character:</b></p> <p>Candidates for and any person holding the office must be of good character.</p> |